

# FC BIRRARUNG

## STEP-BY-STEP GUIDE TO 2019 REGISTRATIONS

In 2019, the Football Federation of Australia introduced a new registration system to replace MyFootballClub.

This is the first time the system is being used - there are some quirks and we ask you to please be patient.

If you go back at any time, or stop your application for long enough that you need to log in again, you will need to re-enter data or you may have to start again.

Please read the instructions carefully.

**PLAYFOOTBALL HELPLINE: 02 8880 7983**

9AM - 9PM, MONDAY TO FRIDAY

9AM - 3PM, SATURDAY

## BEFORE YOU BEGIN

You will need:

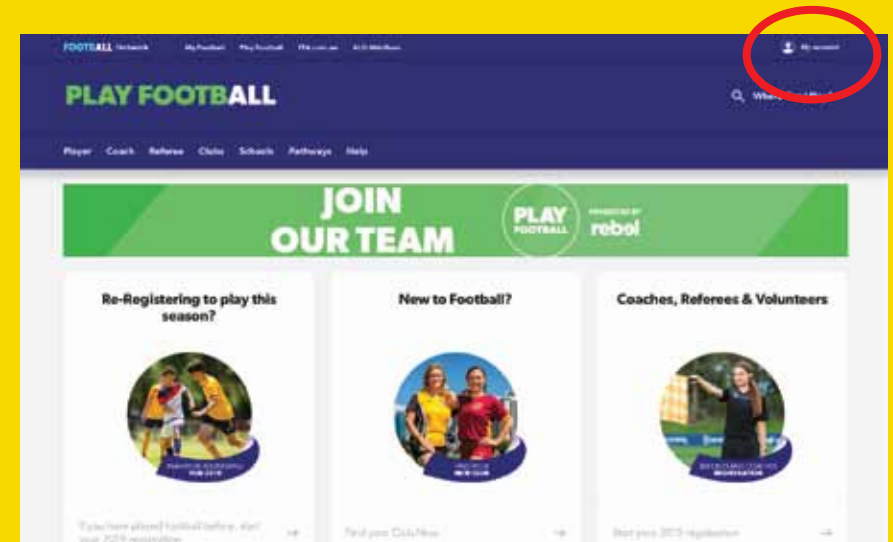
- A passport-style profile photo of your child
- Your Working With Children Number (for coaches and team managers)
- Your child's ITC Number (for international transfers)
- Emergency contact details
- A second/alternative emergency contact details
- Relevant medical information such as asthma and allergies
- The names of up to 3 friends your child would like to be in a team with (Miniroos only)
- To know whether or not your child is interested in learning to coach
- Consider whether or not you are interested in becoming a coach or manager of your child's team
- If you are registering a child who is 18, you will need to know if they would like to play in the U17/18 OR U20 competition
- Credit card details if you are paying online

**IMPORTANT NOTE:** If you are a coach or assistant coach, or would like to apply for a sponsorship, please do not pay until you have received your voucher.

# STEP 1.

Go to [www.playfootball.com.au](http://www.playfootball.com.au)

Click on the **My Account** button in the top right hand corner



# STEP 2.

One **parent or guardian** must sign up to a playfootball account.

Once you have an account, you can register your children and manage their registrations from one place.

When more than one child is registered in a parent's account, they are eligible for a **\$50 sibling discount**.

If your children were registered in previous years in the old MyFootballClub system, **you must use the same email address** to create your new account (you can change it later).



## STEP 3.

Once you have registered (or logged in) you will be directed back to this page.

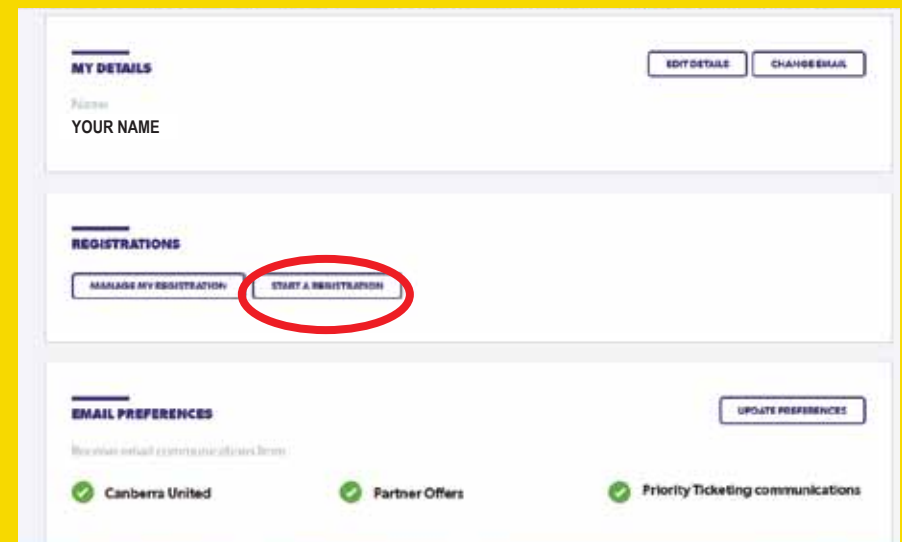
Click on the **Where can I play?** button under your name in the top right hand corner.



## OR

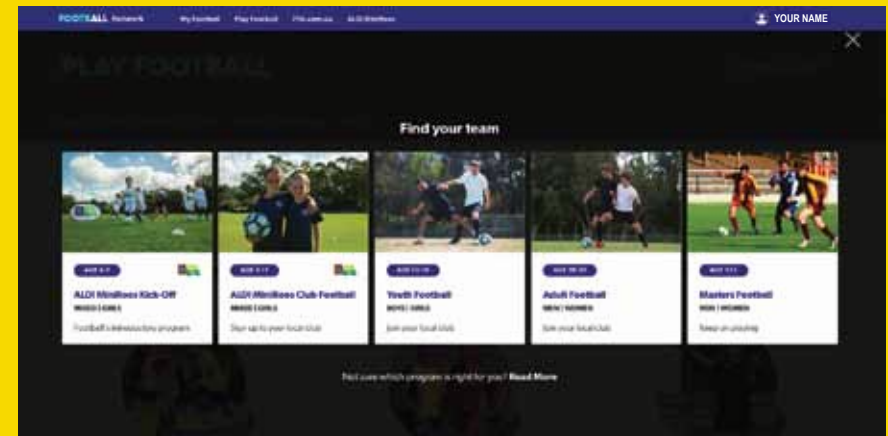
If you already have an account, you might get this screen.

Please click **START A REGISTRATION**



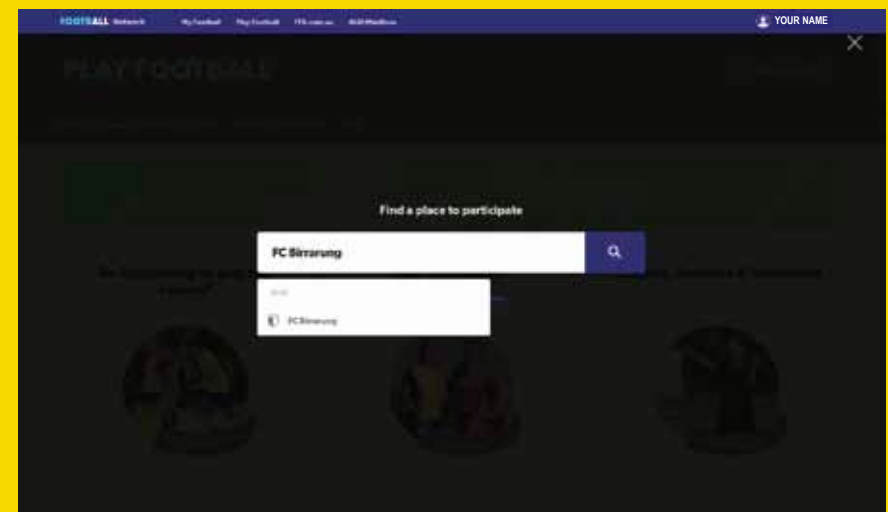
## STEP 4.

Select the playing group of your child (or one of your children).



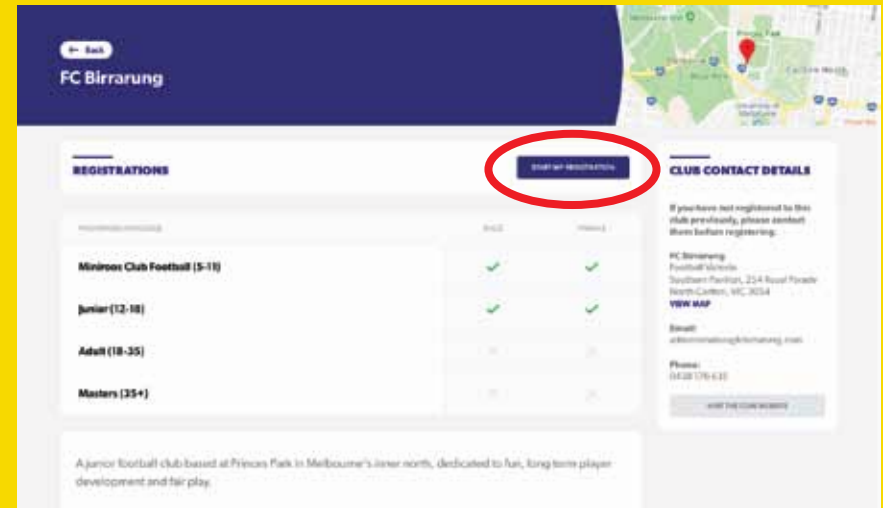
## STEP 5.

Type FC Birrarung and click on the box that comes up



# STEP 6.

Click **Start My Registration**

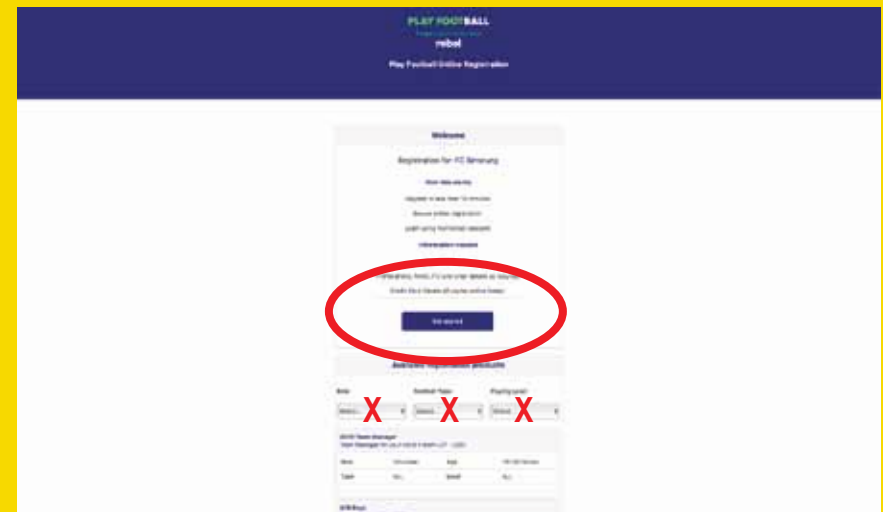


# STEP 7.

You will see the list of registration products listed underneath the instructions - these are information only.

**IMPORTANT NOTE:** Please do not use the drop down boxes marked with an **X**.

To begin, press **Get Started**



## STEP 8.

You can choose to register your child, or yourself if you are a coach, assistant coach or team manager.

To register your child, select CHILD from the menu.

Then click the box to link your child to your account.

If you are registering more than one child, there is an opportunity to register another person at the end.

**IMPORTANT NOTE:** To make the most of the discounts on offer, please register female players first, then male players.

## STEP 9.

Your child's details may automatically fill the fields in this screen. If not, you will need to enter them.

Play Football Online Registration

YOUR NAME

Select the person you are registering for

I am registering myself

YOUR NAME

I am registering for another person

Register my

Link this user to my account

If this option plus the number of registrations for another person is less than 10, you will need to Login as that person - or Login to your account and link the person listed to your account. Please email have the same email address as yours for the user to link.

PLAY FOOTBALL  
rebel  
Play Football Online Registration

Basic Participant Details

We will use these details to check for an existing record.

First Name

Last Name

Email Address

Date of Birth

Gender

Male  Female  Unspecified

## STEP 10.

If your child/children have been registered previously, their details will be found on this screen.

If this is the first time your child has played soccer, you will be asked to enter their details.

If your child has been registered before and their details do not come up, please call:

**PLAYFOOTBALL HELPLINE: 02 8880 7983**  
**Monday - Friday 9am - 9pm and Saturday 10am - 3pm**

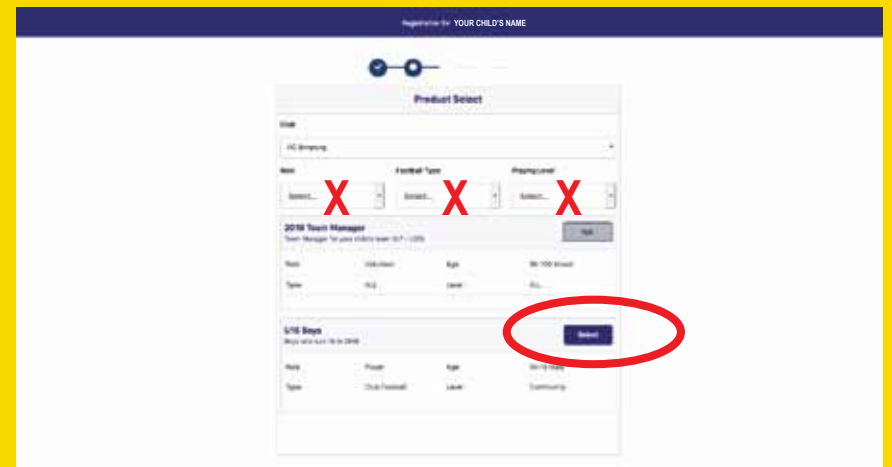
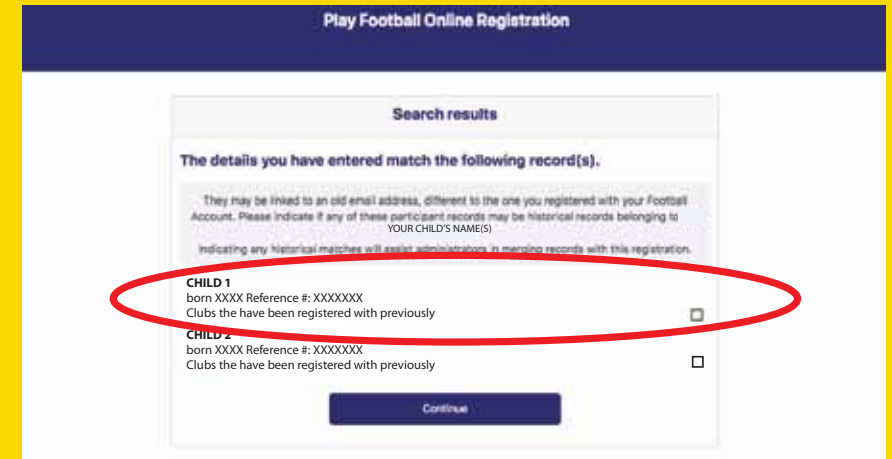
## STEP 11.

The registration products available to your child's age group will be listed with a blue button eg. U15 Boys.

The products are listed with descriptions.

### IMPORTANT NOTES:

1. Please do not use the drop down boxes marked with an **X**.
2. U18 Boys who would like to play in the U20 senior competition, must first choose the product that matches their age group - U17/18. There is an opportunity in this form to choose to play in either the U17/18s OR U20s.



# STEP 12.

This is the payment summary.

Discounts such as the Women's World Cup Girls Incentive, Earlybird and Sibling Discounts will be applied automatically.

You can choose to add FC Birrarung Merchandise:

- Navy Hoodies
- White Spray Jackets with a Reflective FC Birrarung Strip
- Navy Puffer Jackets
- Scarves
- Extra Socks

If you add merchandise, you will be asked to update your order.

**IMPORTANT NOTE:** Merchandise can be collected from the canteen at the start of the season. If you would like to collect your merchandise earlier, please email [administration@fcbirrarung.com](mailto:administration@fcbirrarung.com)

**Play Football Online Registration**

**FC Birrarung**  
Junior (U12 - U18) Registration Form  
Registration for YOUR CHILD'S NAME

✓ ● ○ ○ ○ ○

**Product Details**

**U15 Boys** **\$440.00**  
Boys who turn 15 in 2019

Includes fees to:

Football Federation Australia (Junior)	<b>\$14.00</b>
Football Victoria (2.2 Metro Juniors   Ages)	<b>\$74.00</b>
FC Birrarung	<b>\$352.00</b>

LESS: Early Bird Discount **\$-20.00**

\* Prices quoted in AUD and include GST of 10%.

**Total** **\$420.00**

**Optional Products**

<input type="checkbox"/> FC Birrarung Hoodie	Navy blue club hoodie (sizes child 6 to adult XXXL)	<b>\$30.00</b>
<input type="checkbox"/> FC Birrarung Player & Supporter Puffer Jacket	A navy FC Birrarung puffer jacket for players and supporters (sizes adult XS to XXXL)	<b>\$50.00</b>
<input type="checkbox"/> FC Birrarung Reflective Spray Jacket	A compact, lightweight white spray jacket with a reflective FC Birrarung strip across the back	<b>\$35.00</b>
<input type="checkbox"/> FC Birrarung Scarf	A knitted gold and blue FC Birrarung scarf	<b>\$25.00</b>
<input type="checkbox"/> FC Birrarung Socks (Match)	Official yellow and blue FC Birrarung match socks (one pair is provided with the uniform)	<b>\$10.00</b>
<input type="checkbox"/> FC Birrarung Socks (Training)	Black and white training socks (one pair is provided with the uniform)	<b>\$10.00</b>

Update Shopping Cart

Continue



# STEP 13.

The form is a list of questions for you to answer:

- Emergency contact details
- Second/alternative emergency contact details
- Relevant medical information such as asthma and allergies
- Agree to provide the club with medical plans such as an Asthma Management Plans
- The names of 3 friends your child would like to be in a team with (Miniroos only)
- If you would like to apply for an FC Birrarung Sponsorship
- Whether or not your child is interested in learning to coach
- Whether or not you are interested in becoming a coach
- Whether or not you would be willing to manage your child's team
- If your child is turning 18 this year, whether they would like to play in the U17/18 team OR U20 team
- Upload your child's photo
- Pay online by credit card OR choose to pay by direct debit/cash

You will also need to agree to the terms and conditions of:

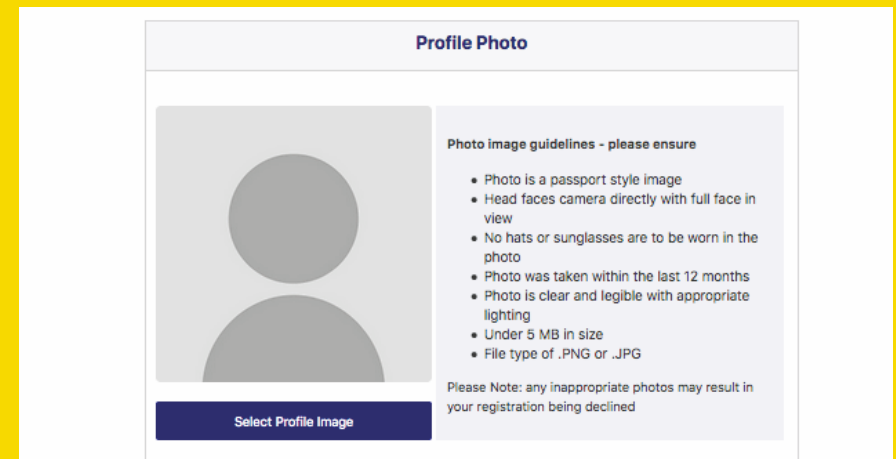
- The Football Federation of Australia
- Football Victoria
- FC Birrarung

**These questions are the final part of the registration process.**

**IMPORTANT NOTE:** If you are a coach or assistant coach, or you have applied for a sponsorship, please do not pay until you have received your voucher.



The screenshot shows a registration form for FC Birrarung. At the top, it says 'PLAY FOOTBALL' and 'FC Birrarung'. Below that, it says 'Participant Details'. The form has several input fields for 'Name', 'First Name', 'Last Name', 'Email', and 'Phone'. There are also checkboxes for 'I agree' and 'I consent'.



The screenshot shows the 'Profile Photo' section of the registration form. It features a large grey circle representing a profile picture. To the right, there are 'Photo image guidelines - please ensure' listed as follows:

- Photo is a passport style image
- Head faces camera directly with full face in view
- No hats or sunglasses are to be worn in the photo
- Photo was taken within the last 12 months
- Photo is clear and legible with appropriate lighting
- Under 5 MB in size
- File type of .PNG or .JPG

Below the guidelines, it says 'Please Note: any inappropriate photos may result in your registration being declined'. At the bottom, there is a blue button labeled 'Select Profile Image'.

# **THANK YOU FOR REGISTERING WITH FC BIRRARUNG**

Please keep up to date with news and events by visiting the  
**what's on** section of our website.

**[FCBIRRARUNG.COM](http://FCBIRRARUNG.COM)**