

FC Birrarung Self Registration Guide

Please follow the following instructions to register online for our club:

1. Login:

- a) Go to the MyFootballClub website: www.myfootballclub.com.au
- b) Click on “Register Now”
- c) Follow the prompts to proceed to login pages, find your FFA number and/or reset your password – if you are a **new player** create an FFA account first then login
- d) Login using your FFA number and password (**record them somewhere safe for next year!**)
 - **FFA Number:**
 - **Password:**

2. Start Registration

- a) Once logged in, select “Make a Registration” or “Register Now”
- b) Update contact details if necessary, for U12-U20 please provide a photo of the player or update it (you can do this later if you want)
- c) On the next screen, enter the club name **FC Birrarung**
NB: If you get a message saying there are no packages then click OK and check the club name
- d) Select the Registration role as: “Player”
NB: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country
- e) Select the correct Registration Package that applies for your registration.
 - Miniroos – players born in 2007 or after (U7-U11)
 - Juniors – players born in 1998-2006 (U12-U20)
 - + Sibling discount (\$50 off for each extra sibling)
- f) Click the “Add” button.
- g) Click the Next button at the bottom of the screen.
- h) Read and acknowledge the Terms and Conditions then click Next.
- i) Click on “Pay Now” to pay online with a credit card (VISA or MasterCard), or select “manual Payment at Club if you want to pay later or if you are seeking a scholarship.”
NB: Payment must be made before a registration can be accepted.
- j) Answer the questions on the final page and click the “Save All Answers” button.

Your registration has now been submitted. Make sure you have paid your fees and completed any necessary ID checks, etc.

3. Where do I go if I need help with my registration?

If you have any trouble with your registration you can use the following resources to help you.

- Visit the FAQ’s page on the MyFootballClub website.
- View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.
- Call FFA Support Centre (02) 8880 7983 if you are having problems with your password to login.
- Specific help with FC Birrarung – email Dave (juniors) or Simon (mini-roos) at fcbirrarung@hotmail.com